YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Don Bosco Institute of Management Studies and Computer Applications
• Name of the Head of the institution	Prof Pandurangappa H
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08028437027
• Mobile no	9900097806
• Registered e-mail	directordbims@gmail.com
• Alternate e-mail	dbibsms@gmail.com
• Address	Kumbalagodu, Mysore Road
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560077
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Bangalore**
• Name of the IQAC Coordinator	**Dr Kumar K R**
• Phone No.	**08028437027**
• Alternate phone No.	**08028437031**
• Mobile	**9894766236**
• IQAC e-mail address	**naacdbimsca@gmail.com**
• Alternate Email address	**krkquality@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://dbimsca.edu.in/wp-content/uploads/2023/08/AQAR-2020-21-1.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://dbimsca.edu.in/wp-content/uploads/2023/08/CALENDER-OF-EVENTS-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.04**	**2019**	**04/05/2014**	**04/05/2019**

6.Date of Establishment of IQAC	**28/08/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

To conduct External Academic audit Prepare External Academic audit in compliance with NAAC requirements To organize National workshop on Awareness on Green initiatives for Sustainable Green Campus To organize a workshop on Accreditation process To organize FDPs for supporting staff

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Collection of feedback from all the stakeholders and to analyse the same	IQAC analysed the feedback performas and a report has been forwarded to the Head of Institution
As per NAAC guidelines IQAC prepared Student Satisfaction Survey performa	IQAC conducted SSS with sample size of 10% students to prepare the final report which has been uploaded on the college website

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Management	29/01/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	29/01/2021

15.Multidisciplinary / interdisciplinary

The DBIMSCA believes in an interdisciplinary approach that enhances student learning by integrating the humanities and science disciplines. Areas of integration include: All the department have specialized courses open to students from the discipline. Thus, students have the freedom to choose and combine science, commerce and management thus enabling collaboration. Our college offers a wide variety of extra-curricular activities to enhance students' knowledge and understanding.

16.Academic bank of credits (ABC):

The DBIMSCA believes in an interdisciplinary approach that enhances student learning by integrating the humanities and science disciplines. Areas of integration include: All the department have specialized courses open to students from the discipline. Thus, students have the freedom to choose and combine science, commerce and management thus enabling collaboration. Our college offers a wide variety of extra-curricular activities to enhance students' knowledge and understanding.

17.Skill development:

1) Python Programming: Students will develop problem solving and programming capability.

2) Certificate Course in Share Market Trading: Students will be able to: (a) Understand basics of Stock Market, (2) Learn practically how to trade in the Stock Market and (3) Analyse financial statements.

3) GST: Students will understand: (a) Basics of GST, (b) Practical use of GST and (3) Features of GST.

4) Certificate Course on English Communication Skills: Students will learn: (a) Basics of communication skills, (b) Speech mechanism and (c) Skills of effective communicator.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,

using online course)
Our college would incorporate the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) through curriculam. Students will able to learn following Indian knowledge system. • They will understand and appreciate the rich heritage that resides in our traditions • Inculcate an understanding of the mind/voice dynamic and its function in Indian knowledge systems • Learn to appreciate the need and importance of Sanskrit in getting to the roots of the philosophical concepts • Being primed for practices that will prepare one for the inner-journey to discover the Self
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Outcome-based education (OBE) comprises of four major components which cover (1) curriculum design, (2) teaching and learning methods, (3) assessment, and (4) continual quality improvement (CQI) and monitoring. OBE is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do, that is, what skills and knowledge they need to have, when they leave the school system. It is sometimes also called performance-based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. The student learning outcomes constitute the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted, and evaluation is conducted.
20.Distance education/online education:
One of the key tenets of the NEP 2020 is the acceptance of ODL as a mainstream delivery mechanism. The transition from traditional to digital learning has been witnessed as a smooth one. With the help of social media and other technologies, students and teachers are able to grasp online education.

Extended Profile

1.Programme	
1.1	**184**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**259**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**170**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**171**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**32**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**32**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**11891118**
4.3 Total number of computers on campus for academic purposes	**198**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Bangalore University; therefore, we follow the curriculum meant through it. At the initiation of instructional consultation, the college frames the academic calendar which accommodates of curricular, extracurricular and co-curricular activities for effective execution of curriculum. We undertake succeeding strategies for for effective delivery of the university curriculum at college level.

- There will be a Department timetable committee which prepares the timetable as per workload for the academic session.
- A complete Teaching plan is prepared through each department and trainer which includes the transport of lectures, tutorials and practical.
- The principal addresses the newly admitted students in "Induction program". This program orients the students about: facilities to be had, code of behaviour, add-on courses and extra-curricular activities.
- The faculty members take few lectures on the introduction of the curriculum.
- Internals are conducted and its results is displayed and discussed with the students in the class room.
- The academic calendar shows the start and end of each semester

stating various activities to be conducted, the internal evaluation schedule and the tentative schedule of external evaluation. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each semester, an academic calendar is prepared by the Department Heads based on the schedule provided by Bangalore University, consisting of various curricular schedules like:

College Reopening Date

Unit Wise Syllabus Completion Details

Details of Holidays

Internal Assessment Test I, II Dates

Last Working Day detail

Tentative Bangalore University Practical Examination and End Semester Examination dates

NOTE: In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

All the departments strictly follow the norms for internal evaluation prescribed by the University for each course. The evaluation is based on test papers, assignments, seminars and attendance. Classroom assessment and evaluation were held on in offline mode when the students came to campus. Assignments were given to improve the student performance. Activities like webinars and seminars by the students were organized to enhance their presentation skills. Semester classes were taken following the university academic calendar.

·Time table Coordinator of each department prepares the timetable as per the guidelines of Bangalore University and the academic calendar to attain the outcome based education.The timetable is sent to students through email/ classroom and displayed on notice boards of every department and classroom.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The departments conducted following activities. B. Com and BBA department organized Poster Competition, Essay Competition on Ozone Day, International Forest day etc. MBA department conducted No Vehicle Day, Plastic Eradication, Water Analysis, Paper Bag Making and Soil Testing. NSS conducted Tree Plantation, Lectures of Experts in this field, Swaccha Bharat Abhiyan and Street Plays on the issues

of Environment. BCA Department involved in Awareness programme on Renewable Energy Sources and E-waste Management. Rain water is stored and used as distilled water in BCA department. Gender Equity The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity. Additionally, our institute organized special programs on gender equality and sensitization and a series of invited talks. Women Safety Programme Guidance lecture for female students Programme on Women Empowerment Guest lectures were organized on Legal Provisions for Women and their Safety. Human values Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs. Blood Donation Camp is regularly organized. NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

46

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

259

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

259

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At Don Bosco Institute of Management Studies and Computer Applications, the departments use monitoring and counselling to keep track of slow learners and advanced learners progress. Teachers counsel weak students and help them with required support to catch up with advanced learners. Remedial classes and additional sessions are taken up on need basis. Advanced learners are encouraged to study the syllabus effectively and put more effort so as to achieve a high percentage of marks. Personality Development programs is organized to enhance the employability chances of the students.

Slow learners are identified on the basis of their performance in internal Examinations. Different strategies like remedial coaching, peer-teaching, assignments and tests are employed for the progress of the slow learners, of which remedial coaching is of a great help.

Advanced learners are given opportunities to upgrade their knowledge by selecting Self-Learning Courses. They are oriented towards writing papers and present them in Seminars. They are motivated to undertake online certificate courses in NPTEL and SWAYAM. Students are encouraged to participate in NSS, Cultural and other activities to boost their performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
259	**29**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching and Learning methods adopted by the faculty at Don Bosco Institute of Management Studies and Computer Applications include Lecturing methods, Interactive methods, Project-based Learning methods and Computer-based Learning. Lecture sessions include PowerPoint presentations to make learning more interesting.

Lecture method: This conventional method allows faculty to explain the content of a text for better understanding by the learners.

Interactive method: The faculty makes learning process more effective by motivating students to participation in group discussions, quizzes, group discussions etc.

The department provides a platform for students to inculcate the skills, knowledge and values in an appropriate manner. The department organizes innovative events/programs for students which increases the learning ability of students and ensure participative learning of learners.

1. Experiential Learning: Department conducts add-on programs to support students in their experiential learning.

2. Participatory Learning: The students are encouraged to participate in different activities such as seminars, group discussions, attending add-on courses.

3. Problem-solving methods: Department encourages students to acquire and develop problem- solving skills by organizing expert lectures, conducting technical tests, Mini Project development • Case studies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods.

In DBIMSCA, the classrooms and labs are ICT enabled with projectors and the campus is enabled with high speed Wi-Fi connection. The faculty of DBMISCA use various ICT enabled tools to enhance the quality of teaching-learning.

In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clips, Audio system, online sources to expose the students for advanced knowledge and practical learning.

- **WhatsApp group used as platforms to communicate, make announcements, address queries, and share information.**
- **All the departments conduct webinars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni on Zoom platforms.**
- **Lab manuals are mailed to students well in advance the experiment is performed.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

5

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

193.3

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows a fair and transparent internal assessment process and robust mechanism to enhance the quality of higher education and make available various facilities to students to achieve good results in the examination.

The continuous internal evaluation (CIE) component includes class tests, assignments, class seminars, group discussion etc.

With regular interactions of IQAC and Heads of the Department, Examination Committee makes plan for reforms in evaluation system.

The college internal evaluation process is decentralized in order to make it more transparent and objective. As per the academic calendar the college prepare tentative schedule and displayed on the notice board, website and on the WhatsApp group of the classes.

The examination committee monitors and conducts internal examination in the college. The college has mechanism for transparent and robust internal assessment as below.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 2-internal examinations.

Intensive efforts have been done to implement mechanism of internal assessment with respect to transparency and robustness in terms of frequency and mode.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted. The end semester examination is conducted by university, and the students appear at center allotted by the university

Evaluation is done by the course handling faculty members within three days from the date of examination. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university

· Time table for test is prepared well in advance and communicated to the students earlier.

· After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy.

· If they come across any doubts, clarification is given by faculty to enables them to fare better in future.

· After preparing the assessments report by faculty it is shown to HoD and a copy is submitted by the concerned faculty to the department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **The College adopts Outcome based education rather than input oriented learning.**
- **Teachers spend enough time for introducing the subject totheStudents.**
- **Learning Outcomes of programs and courses are observed and measured periodically.**
- **Softcopy of Curriculum and Learning outcomes of programms and courses are uploaded on the institution website for reference.**
- **The importance of the learning outcomes has been communicated to theteachers ineveryIQACMeetingandStaff Meeting.**
- **Use basic laboratory equipment correctly and effectively in order to conduct measure and analyze and interpret the results.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured using various parameters through the semester.

The faculty measures the performance of each student with the help of the specified course outcomes through a continuous evaluation process.

Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Students of DBIMSCA are required to take up examinations as per the semester end pattern set by the University.

2. Internal Assessment: The Internal Assessment constitutes 30% weightage of the total marks in each subject. Internal tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students.

3. Practical Assessment/ External Assessment: Internal Practical exams are conducted to evaluate the performance of students and the semester end University Examinations are evaluated by external experts appointed by the University.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out. This is an effective indicator in order to evaluate the level of attainment of POs, PSOs and COs as specified by the university.

5. Internships and Placements: Students are encouraged to take up internships, projects, fieldwork, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

171

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dbimsca.edu.in/wp-content/uploads/2023/08/2.7.1-Student-Satisfaction-Survey-2021-22-1.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Organization has made an Environment for Developments including Hatching Center and other initiatives for creation and Move of information.

PCE Incubation cell: Fabrication of Solar LED tube light and LED light Panel

This group has developed a solar-powered LED bulb and tube light system to illuminate rural areas while using less electricity in populated areas. As part of its social commitment programme in employment skills for students, this cell offers hands-on training in the creation of solar-powered LED lamps and tube lights.

Center of Entrepreneurship Development

A method was developed by the Centre for Entrepreneurship Development to help and inspire staff and students to start their own businesses. Collaboration between this centre and MCED, a leading government initiative for entrepreneurship and start-ups, exists.

Start-ups

Additionally, start-ups that offer services and advice in fabrication and research for solar LED tube light panels and LED light panels have been incubated on campus. Students also provide suggestions for future breakthroughs in automation, IoT, and information technology.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Through its participation in the college-neighborhood-Community network, the college has made a notable contribution to society and its surroundings. A major focus is placed on student participation, provider orientation, and the overall betterment of college students as they contribute to responsible citizenship. Inside the network enhancement programmes, college students interact with the NSS unit and a group of dedicated school personnel. The most serious issue with rural India's uncleanliness, unhygiene, and nutritional conditions is open defecation. Many villages claim that such matters as health, cleanliness, and illnesses are not given enough attention.

Such societal challenges are addressed by our NSS unit. The issue of open defecation may also contribute to the spread of various infectious diseases in polluted and rural areas. Students learn about sanitization as a result of such sports. The NSS unit concentrated on encouraging village tree planting as a means of reducing the problems caused by deforestation and pollution. In conjunction with governmental and non-governmental organisations,

the NSS unit organises fitness, blood donation, and haemoglobin testing camps each year. Such initiatives make the student volunteers more aware of social issues and accept the challenging circumstances of the socially underprivileged.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 20 classrooms of various sizes for classes of various strengths. All the classrooms are well ventilated, well-equipped with sufficient number of benches and fans. All classrooms are digitalized. All faculties deliver their lectures using laptops, provided by the college for effective teaching and learning process. Overall teaching and learning process is based on ICT which is highly interactive. Teaching faculties use various online resources and the college has Wi-Fi campus

Library: -the Library is well equipped with a separate reading room facility for boys and girls and teachers. Simultaneously, there is a separate reading space for researchers. The total collection of libraries is as follows: Books, Periodicals, Periodical bound volumes, Newspapers, CD's/ DVD's-, Maps, Online E-journal 6,000 + (NList).

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at thecollege. The students are promoted for active involvement in paper presentations, group discussions, etc.

Laboratories: All laboratories are well equipped with state of art equipment and facilities. All laboratories are established as per AICTE norms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://dbimsca.edu.in/wp-content/uploads/2023/05/4.1.1-Infrastructure-and-Physical-Facilities-for-Teaching-Learning..pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The college has large playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball and Kho-Kho. Another field provides Lawn Tennis courts. Indoor and outdoor badminton courts are available. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the seminar Hall. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carom, table tennis and chess and cultural activities also exist in the Girls and Boys Hostels. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal National Youth Festivals competitions organized by the Association of Indian Universities, the National Youth Parliament competition and other cultural and sports events outside the campus. National Independence Day and Republic Day are celebrated in the Institute every year. Students present cultural programme on the Convocation Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://dbimsca.edu.in/wp-content/uploads/2023/05/4.1.2-Cultural-Activities-Sports-Games-GYM.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11891118

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library management software called AutoLib

The bottom level of the mba block houses the library. Rich variety of books, periodicals, and N-list may be found in our campus library.

The library offers the following services:

The library offers current information as well as the Bangalore University's old curriculum and new syllabus design, as well as books to students and faculty.

• Access to question papers, newspapers, and the Internet; • A list of all e-books and e-journals; accessible to both students and educators

The Integrated Library Management System (ILMS) is a set of automated library services that performs a number of tasks including fast book circulation and various kinds of search engines, among others.

Reports regarding the number of books issued, returned, and purchased for a year are generated by the annual stock verification.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://dbimsca.edu.in/wp-content/uploads/2023/05/4.2.3.1-ANNUAL-EXPENDITURE-OF-PURCHASE-OF-BOOKS-E-JOURNALS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3363591

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has sufficient information technology resources, including Wi-Fi and internet connections that are widely dispersed and are regularly updated.

In addition to having LCD projectors placed in every classroom, the school is provided with internet connections for all of the computers. On the college campus, LAN access is available for all systems. The institution features advanced ICT facilities with well-appointed smart classrooms. The lecture rooms are equipped with LCD projectors and internet-connected PCs. The whole college campus is connected by a fibre optic network, ensuring constant, dependable communications. All dormitory rooms, the campus library, placement buildings, and laboratories have internet access.

The campus network makes it possible for remote study, conferences, team research, industrial partnerships, alumni and remote recruiting, and competitive government tests. The campus features software that is integrated for a variety of administrative and academic tasks. Emails are used to electronically distribute all notices. The college employs a variety of open source and licenced programmes that are periodically updated with the most recent version. The campus's IT & associated needs, such as software, hardware, and networking, website design and hosting, email and SMS solutions, etc., are handled by a team of in-house employees.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

198

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	*View File*

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4948390

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. The Management has well-defined policies for maintaining and utilizing academic and support facilities. The general maintenance and upkeep of these facilities are the responsibility of the institution. Support staff are appointed to assist in general maintenance; in addition, housekeeping tasks are outsourced to a facilities Management Committee appointed by the Trust. The Office

Superintendent is in charge of monitoring infrastructure maintenance. Regular maintenance of computer laboratories and systems is carried on by the Programme Officer. The services of the Hardware Engineer of the Trust are also available for consultation and guidance. All systems are covered under an AMC with Techvistar IT solution pvt ltd, a company appointed for the same by the Management. Computer systems available in the laboratories in the library are fully utilised not merely to conduct practical classes for BCA students but also to conduct Certificate courses like Microsoft Office, Tally, Digital marketing etc. on a regular basis. The library is fully utilised and is open from 9:00 am to 5:00 pm to facilitate the maximum number of users. Requirement for new textbooks, reference books, magazines, journals and e-books as per suggestions given by Library Committee, HODs, are placed before the management for approval by the Librarian and procured as per approval. CCTV cameras are installed in the library to have a control.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://dbimsca.edu.in/wp-content/uploads/2023/04/SOP-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

32

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 Activity of Student Council & representation of students on academic & administrative

DBIMSCA Student Council is a body of 16 students of DBIMSCA Student, who are pursuing their MBA programme. As the students are the important stakeholders in our Institute, there was a need to have student representation in the strategic decisions of the Institute, With this purpose in the background, DBIMSCA Student decided to constitute a Student Council in March 2022.

1. The Student Welfare Officers were identified by the Head of the Institute.

3. At least 2 student representatives, one boy and girl was selected from each section.

5. The class is then asked to nominate their representing students.

6. The voting rights of the students are exercised if more than one boy or girl student are nominated.

7. The students getting maximum votes in the respective class become the class representatives and members of the student council.

8. The members then have first formal meeting with the Head of the Institute and the SWO.

9. The student members select the portfolios they will be working for like

a. Placements

b. College Events

d. Sports

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

76

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, TheDONBOSCO Institute of Management Studies and Computer Applications student body has developed a reputation for quality and leadership in a variety of subjects. seeks to improve alumni, students, and management's lives and promote the college's reputation via a synergy of ideas and deeds that is motivated by ethical principles. It is a network made up of college alums from diverse programmes. DONBOSCO Institute of Management Studies and Computer Applications have been registered under the alumni association under the Karnataka Societies Registration Act,

1960(Karnataka Act 17 of 1960) on Thursday 18 October, 2012, Paying the fee amount of Rs. 1000/- in the office located at Jayanagar, Society Number: JNR-S49-2012-13.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

DBIMSCA, Bangalore to be the distinguished centre of excellence to nurture and transform the talent of millions through quality and value based education in the area of technology, management and science through its innovative facilities of higher learning towards human excellence.

Mission

To create a distinguished destination wherein personal, intellectual and professional qualities of the students to be strengthened through partnering with the industry, government and professional bodies in a collaborative effort.

Each Program is comprehensive to deliver the value with sufficient inputs to the students to embark on a professional career. Apart from providing core inputs related to the specific program, the students are provided additional training program to develop their

professional competency through various academic seminars, workshops and extension lecturers. The provisions have been created to obtain additional certification in the area of soft skills, quality benchmarks and skills. Each student is prepared for placement on a continuous basis through pre-placement and final placement activities as per the corporate standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-Teaching Staff. all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

Accordingly, decentralization in DBIMSCA is ensured through delegation of powers and it reflects positively in the overall management and governance of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Don Bosco Institute of Management Studies and computer applications has shown an all-round development and growth since the day it was established. The college could achieve the growth with the systematic planning and deployment by various wings of the college

day in and out. Moreover the sustenance and growth in the development so achieved could be possible only by the proper strategies and effective execution. The institution formulates the short term and long term goals and objectives for academic growth and development and ensures the same through its various committees and cells. The strategic plans so formulated is made to realized the academic and administrative development of the institution. Besides all the available resources are utilized so that the ends can be met efficiently

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Introduction

AS The institution has established written policies for all the important aspects of governance. The participation of students, teachers and non-teaching staff in decision-making processes is also specified in the relevant policy. Therefore, through the structures, processes, and practices, of

governance, everyone associated with the institutional bodies work together for the development of the institution.

Administrative Setup

DBIMSCA functions under the Direct administrative control of the Management, WAYANAMAC EDUCTIONAL TRUST, Mysore Road, Bengaluru-560074, Karnataka issues a number of instructions from time to time, prescribing rules, regulations and procedures in dealing with academic, administrative and financial matters.

At the apex in the college-level administrative setup, is the Principal, who is the academic and administrative leader of the college. The tasks of planning and supervision of the execution of

annual academic plans, co-curricular and extra-curricular activities, are performed by the Principal in consultation with the staff members of the college. He/She is responsible for the overall development of the college and is assisted by the Vice-Principal, who is the senior-most faculty of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- All the teachers were encouraged to use the technology available for teaching in the college.
- Institution deliver honest feedback system
- Institution is Equipping staff members with the practices and habits to take on challenges and opportunities and achieve the desired end goal
- Guest lectures are arranged by inviting subject experts.
- Inter college fest/ industrial visit/ study tours are organized by department of commerce, management and computer science frequently.

- **welfare schemes forstudents:**

Subsidised meals

Scholarship

Free transportation facility for industrial visit.

Reimbursement of registration fees for student.

Fee concession based on merit list and sports quota

Group personal accident insurance policy

- **Teaching**

1.Subsidised meals.

2. Sponsoring conference and FDP cost

3. Conducting FDPs

4. Maternity leave along with salary

5. Accommodation facility in the Hostel

6. PF and ESI

7. Free transportation facility for over time working faculties.

- **Non-Teaching staff**

Festival advances

Subsidised transportation facility.

PF and ESI

Free transportation facility for over time working faculties.

Group personal accident insurance policy.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

· **Response:**

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

· **Performance appraisal system for teaching staff The teacher, as a person and teacher as performer, is also one of the mandatory assessment for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered. The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, R&D council, planning and development committee**

· **Performance appraisal system for non- teaching staff:**

A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has its own internal audit mechanism, an ongoing continuous process in addition to its external audits. Qualified internal Auditors from external resources are permanently appointed. A team of staff under them do thorough check and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements. EXTERNAL AUDIT: External audit is carried out in an elaborate manner on yearly basis. The institution accounts are audited regularly by both Internal and statutory auditors. As of now there is no major findings / objections. Minor errors of omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid references of such errors in future

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`Nil`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

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Institute maintains & follows a well-planned process for the
mobilization of funds and resource. The process involves various
committees of the institute as well as the Department Heads and
Accounts office. Institute has designed some specific rules for the
fund usage and resource utilization.

· Mobilization of Funds, the student Tuition fee is the major source
of income for the institute.

· The management provides need-based loans to individual colleges.

· Various government and non-government agencies sponsor events like
seminars and workshops.

· Alumni contribute to the institute by raising funds to purchase
items like water coolers,

Utilization of Funds

· A finance committee has been constituted to monitor the optimum
utilization of funds for various recurring and non-recurring
expenses

· The purchase committee seeks quotations from vendors for the
purchase of equipment, computers, books, etc.

· The quotations are scrutinized by the finance and purchase
committee before a final decision is made based on parameters like
pricing, quality, terms of service, etc.
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution carries out a number of academic and administrative activities throughout the

year. The IQAC plays an important role in the planning, execution and evaluation of all these

activities.

1. Preparation of Academic Calendar:

Once the academic calendar of the University is received, the IQAC prepare the academic calendar of the institution following the schedule of important administrative and academic events decided by the University.

2. Preparation of Action Taken Report:

At the end of the academic year, the IAQC prepares the Action Taken Report. The report contains the important details of the events held by various committees and departments throughout the year. After approval from the Head of the institution, it is uploaded on the institution's website.

3. Supervising the Teaching-Learning Process:

The IQAC gives suggestions for making the teaching-learning process more

participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching.

4. Encouraging holding inter-college competitions or events

The IQAC encourage the various committees and the departments to hold inter

college competitions. The Cultural Committee has arranged many a times intercollege Rangoli, Drawing, Mehendi, Hair-Styling

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

• The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

• The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

• Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

• All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute.

• All students are also given a guided tour of the campus and the various facilities.

• All students are provided with the course Diary that provides all details relevant for students.

• Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

• The Discipline Committee members make random visits to ensure smooth functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are

taken to enhance the teaching-learning process.

Feedback is properly analyzed and shared with the Director, HODs and individual faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key experiments and challenges facing humanity today. College conducts regular gender equity programs. Guest speakers from prominent field are invited to speak on key issues which points out the position and contribution of women in the society. DBIMSCA has a strong moral and ethical work culture when comes to exclusivity. college observes highest ethical values

in all its commitments and activities. Safety and security along with gender equity and social working environment are the prime concern to DBIMSCA.

Annual gender sensitization action plan taken in DBIMSCA is as follows:

1.Women are selected to key positions like HODs are important decision makers in the college.

2. Girl students are given equal opportunities on the any Council of the college and are given equal responsibility for organizing intra and inter college level programs.

3. Lady staff lead many of the college and department committees and contribute to the growth and development of the department and institution.

4. Faculty development program and SDP on gender sensitization are conducted each year for staff and students

File Description	Documents
Annual gender sensitization action plan	https://dbimsca.edu.in/wp-content/uploads/2023/06/7.1.1-GENDER-SENSITIZATION-ACTION-PLAN.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dbimsca.edu.in/wp-content/uploads/2023/06/7.1.1-SPECIFIC-FACILITIES-FOR-WOMEN.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	*View File*
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute strives to minimize the waste generation on campus by recycling and reusing wherever possible.

SOLID WASTE MANAGEMENT and LIQUID WASTE MANAGEMENT:

Canteen food waste is fed into the Biogas plant installed in the institute. The excess amount is put into the compost pit to convert the waste into organic fertilizer. This is then used as manure for gardening. Paper waste from students sent for recycling.

E-WASTE AND METAL WASTE:

Metal waste from the workshops and project lab are sold to the scrap dealer.

Waste Recycling System.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides a comprehensive environment for everyone with open-minded and harmony towards diversities. Different cultural and sports events are organized inside the college premises to promote harmony and tolerance towards each other.

College conducts Ethinic day,Women's day, Yoga day, etc along with many local festivals like Saraswathi Pooja, Ganesha Chathurthi and Dasara are celebrated in the college. This creates positive collaboration among people of different groups of ethinicity and cultural backgrounds.

Institute has code of conduct for students and a separate code of conduct for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, language, public, socioeconomic and other multiplicities.

- College was conducted Cultural day and Ethnic Day for diversification of Culture and Region.
- College is providing various languages as a first language such as Kannada, Hindi, Sanskrit, Urdu, Malayalam, Marati, Bengali, Telugu, Tamil etc,.
- For Communal Socioeconomic, institute is providing SSP scholarship (State Scholarship Portal) for our students for their financial benefits.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College assures that the students participate enthusiastically in all activities related constitutional obligations in the college. The college has gone great effort to increase the level of awareness and appropriate practices among the students with regard to the following programs.

- Martyrs Day (Shaheed Diwas) conducted on 30/01/2022
- Independence Day conducted on 15/08/2021
- Republic Day conducted on 26/01/2022

Martyr's Day : The students and staff of the college observed 2-minuts silence and remembered the heroes of freedom fighters who sacrificed their lives in the independence struggle and Advised the

students to become good Citizens and inculcate Gandhian philosophy in their lives.

Republic day: Staff shared their thoughts on importance of the occasion, freedom fighters, fundamental rights and constitution of India.

Independence day : College celebrated 75th Independence Day in 2021. our college principal Prof. Shankar Narayana Rao Hoisted the National Flag at our campus.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://dbimsca.edu.in/wp-content/uploads/2023/06/7.1.9-CONSTITUTIONAL-OBLIGATIONS.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

The College assures that the students participate enthusiastically in all activities related constitutional obligations in the college. The college has gone great effort to increase the level of awareness and appropriate practices among the students with regard to the following programs.

Martyr's Day : The students and staff of the college observed 2-minuts silence and remembered the heroes of freedom fighters who sacrificed their lives in the independence struggle and Advised the students to become good Citizens and inculcate Gandhian philosophy in their lives.

Republic day: Staff shared their thoughts on importance of the occasion, freedom fighters, fundamental rights and constitution of India.

Independence day : College celebrated 75th Independence Day in 2021. our college principal Prof. Shankar Narayana Rao Hoisted the National Flag at our campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice:Covid Vaccination Drive

2. Objective of the Practice:This document provides an summary of the potential goals of vaccination drive against COVID-19 and reflects on potential inferences.

The objectices are :

- **Reduction of pressure on the healthcare system in campus;**

- Reduction of overall COVID-19 harshness and humanity.
- Re-opening of society;
- Disease elimination.

3. The Context:

The management has decided to organize Covid Vaccination Drive 2021 in our campus to our students. Department of Physical education and sports in association with IQAC & Primary health center, kumbalagodu had organized Covid vaccination drive for UG and PG students on 10th July 2021 in seminar hall, New MBA Block.

1. Title of the Practice:Industrial Visits

2. Objective of the Practice:

The objective of the industrial visit is to go outside academics, as an industrial visits provides students a practical outlook of the work place and gives a chance to the students.

The institute has followed the suggestion made by the IQAC, the Department of Commerce and Management conduct industrial visits to several industries in the academic year.DBIMSCA believes learning is effective when improved with programmes which focus and also negotiate beyond the syllabus and curriculum.

File Description	Documents
Best practices in the Institutional website	https://dbimsca.edu.in/wp-content/uploads/2023/06/7.2-BEST-PRACTICES-2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

LEADERS INSTITUTION

The institution hosts a Leadership Academy for developing leadership qualities in students. To mould the students into socially responsible leaders, the academy has designed a unique three-year leadership programme which contains diverse sessions like leadership development group activities, seminars, group discussion,

debatetraining sessions and interaction with prominent leaders.

Objectives of this criteria

- To provide intellectual and moral leadership by igniting the minds of students to realise their potential and possible contribution to prosperity of the society and the state at large.
- To empower the students with the experiences of visionary leaders
- To gain inspiration and motivation to lead a purpose life
- To develop resilience to face the challenges of life and achieve the goals

The college situated in semi urban area with all modes of communication We the teachers usually give our best in catering our knowledge among the students and they are inspired to grasp this in their own way. We usually give moral values which may act as a counsellor near future. Not equal but alike characteristics are demanding patronage from college authorities.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To promote sports culture among students
2. To organize faculty and students exchange program.
3. To provide fully computerised administration in the college.
4. To increase number of books and journals.
5. To introduce new add on courses.
6. Preparation classes for entrance examination.