No.: **Receipt No./70001/2022-23**                                   Dated **25-May-22**

**DELNET- Developing Library Network**
Jawaharlal Nehru University Campus
Nelson Mandela Road, Vasant Kunj
New Delhi-110070
State Name : Delhi, Code : 07

# Receipt

Received with thanks from : **DON BOSCO INSTITUTE OF MANAGEMENT STUDIES &**
**COMPUTER APPLICATIONS**
**KUMBALAGODU, MYSORE ROAD, BENGALURU-560074**
**KARNATAKA**
**[DELNET MEM. NO. IM-9276]**

The sum of        : **Indian Rupees Nineteen Thousand Four Hundred Seventy Only**

By                : DON BOSCO INSTITUTE OF MANAGEMENT STUDIES &
Inter Bank Transfer                    000123565117    17-May-22    **19,470.00**

Remarks            : **AMOUNT RECEIVED TOWARDS ADMISSION FEE & ANNUAL INSTITUTIONAL**
**MEMBERSHIP FEES FOR THE PERIOD 25.05.2022 TO 24.05.2023**

Auth(          )ory

___**₹ 19,470.00/-**

***Subject to Realisation*

**Dr. Sangeeta Kaul**
*Director*

DELNET/MEM/IM-9276/knDBIMSCA/2022

May 25, 2022

**Sub : Membership of DELNET**

Dear Dr. Deb,

We are glad to inform you that the **"Don Bosco Institute of Management Studies & Computer Applications, Bengaluru, Karnataka"** has been admitted as an Institutional Member of DELNET. The membership number is **IM-9276.** I am herewith enclosing the receipt no. 70001 dated 25/5/2022 for ₹19,470/- received through NEFT dated 17/5/2022 towards the Admission Fee & Annual Institutional Membership Fee for the period 25-5-2022 to 24-5-2023 along with duly signed copy of the MOU for your office records. **We would like to mention that the next annual renewal will be due by May 24, 2023.**

You are requested to access DELNET databases through the World Wide Web using the following procedure:

Web Address: **http://www.delnet.in**

**Click to "New Discovery Portal". Since the IP address provided by you is registered with us, the users will be able to open the landing page without login prompt.**

We are also glad to provide the following login & password for accessing DELNET remotely:

Login : **kndbimsca**
Password : **dbim9276**

Kindly note your Inter Library Loan (ILL for Books) Password is **"kndbimscalib"** to be used while registering a request. You are also welcome to send us the bibliographical references at **sangs@delnet.ren.nic.in, sangskaul2003@yahoo.co.in** for the resources needed by you. We will try our best to locate these resources. We will try our best to locate these resources. We would further like to inform you that Usage Report can be generated through **"USAGE STATISTICS"** link which appears at the top side of the landing page of the discovery portal. Kindly use the password as **9276***1992** to download the pdf, containing usage report of your institute.

I would like to mention that DELNET provides access to more than 3.7 crore catalogue records of books, journals, articles, etc. through Discovery Portal and also more than one crore and fifty lakh full-text e-books, e-journals & e-articles through *Knowledge Gainer Portal*. DELNET also provides Delplus software free of charge for library automation purposes. DELNET Guest House facility at New Delhi can also be availed by member-institutions on payment basis.

I hope that the faculty & students of your institute will get benefited by using the DELNET databases and services. I would also like to inform you that DELNET shall be glad to organise an one hour webinar on DELNET Networked Resources and Services at a mutually convenient date and time for the faculty, students and researchers of "Don Bosco Institute of Management Studies & Computer Applications, Bengaluru, Karnataka". It will help in the effective utilisation of DELNET resources and services.

Do kindly let us know if you require any further assistance.

With kind regards,

Yours sincerely,

Sangeeta Kaul

Dr. Pranab S. Deb
Principal
**Don Bosco Institute of Management Studies & Computer Applications**
Mysore Road, Kumbalagodu
Bengaluru-560074, Karnataka

Cc:1. **Mr. Prahladha, Librarian**
**Don Bosco Institute of Management Studies & Computer Applications, Bengaluru, Karnataka**
(Receipt, MOU & Certificate of Membership are enclosed)

2. **Mr. Omkar N. Safapuri, Consultant**
**DELNET, Coordination Unit, Bengaluru**
**Phone : 080-95870143, 8050047522**
**E-mail : delnetbgl@gmail.com**

# Tax Invoice

| | | |
|---|---|---|
| **DELNET- Developing Library Network**<br>Jawaharlal Nehru University Campus<br>Nelson Mandela Road, Vasant Kunj<br>New Delhi-110070<br>GSTIN/UIN: 07AAAAD2288G1ZV<br>State Name : Delhi, Code : 07 | Invoice No.<br>**DEL/2022-23/654** | Dated<br>**25-May-22** |
| | | Mode/Terms of Payment |
| | DELNET MEM. No.<br>**IM-9276  dt. 25-May-22** | Other References |

| | | |
|---|---|---|
| Buyer (Bill to)<br>**DON BOSCO INSTITUTE OF MANAGEMENT STUDIES &**<br>COMPUTER APPLICATIONS, KUMBALAGODU,<br>MYSORE ROAD, BENGALURU-560074,<br>KARNATAKA, [DELNET MEM. NO. IM-9276]<br>State Name       : Karnataka, Code : 29<br>Place of Supply   : Karnataka | Buyer's Order No. | Dated |
| | Terms of Delivery | |

| SI No. | Particulars | HSN/SAC | GST Rate | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **Admission Fees** | 998431 | 18 % | | | 5,000.00 |
| | | | | | | 5,000.00 |
| 2 | **IM FEE 2022-2023** | 998431 | 18 % | | | 11,500.00 |
| | | | | | | 16,500.00 |
| | **IGST PAYABLE** | | | 18 | % | 2,970.00 |
| | **Total** | | | | | **₹ 19,470.00** |

Amount Chargeable (in words)                                                                                            E. & O.E

**Indian Rupees Nineteen Thousand Four Hundred Seventy Only**

| HSN/SAC | Taxable Value | Integrated Tax | | Total Tax Amount |
|---|---|---|---|---|
| | | Rate | Amount | |
| 998431 | 16,500.00 | 18% | 2,970.00 | 2,970.00 |
| **Total** | **16,500.00** | | **2,970.00** | **2,970.00** |

Tax Amount (in words) :  **Indian Rupees Two Thousand Nine Hundred Seventy Only**

DELNET's Bank Details
A/c Holder's Name : **DELNET**
Bank Name        : **Cental Bank of India**
A/c No.          : **1065410992 (Saving Bank)**
Branch & IFS Code : **Khan Market Branch & CBIN0280310**

for DELNET- Developing Library Network

Authorised Signatory

DELNET-Developing Library Network

DELNET-Developing Library Network
JNU Campus, Nelson Mandela Road
Vasant Kunj, New Delhi-110070

**DELNET MOU (IM 11:2022)**

*This Agreement* is made on the ___25___ day of ___May___ 2022
between **DELNET**-Developing Library Network, JNU Campus, Nelson Mandela Road, Vasant Kunj, New Delhi-110070 (hereinafter referred to as DELNET) and ___Don Bosco Institute of Management Studies & Computer Applications___

_____
(with full address)

(Hereinafter referred to as the 'Institutional Member')

 *Whereas DELNET* has agreed to grant non-exclusive license to the Institutional Member to use DELNET's Archives and Services, Union Catalogues and other databases online, provide technical guidance in database creation and networking and deliver to the Institutional Member from time to time any computer programmes and to grant a non-exclusive license to use such programmes and their associated documents on the terms and conditions hereinafter contained:

 *Whereas* the Institutional Member has its library located at ___Bangaluru___
_____ and has agreed
to become a member of DELNET to use DELNET archives and services at this location only and promote and share its library resources with other institutional members of DELNET:

 Now it is hereby agreed as follows:

**The Institutional Member shall:**

1. Use the DELNET databases for furthering its own research programmes and providing information to its users and Institutional Members of DELNET.

2. Use the software arranged by or through DELNET, if desired by the Institutional Member, on the machine owned by the Institutional Member at the above location.

3. Create records using international standards as adopted by DELNET from time to time (DELNET is recommending the creation of records using MARC, AACR II, the Library of Congress Subject Headings List and specialised thesauri, but libraries that have used other standards can still join DELNET and upgrade their records in due course of time).

4. Contribute the records of all items created by the Institutional Member to the Central Union Catalogues, Union Lists, etc. maintained by DELNET. The copyright of records created by the Institutional Member in its own machine will rest in the Institutional Member, but the copyright of the Central Union Catalogues shall rest in DELNET.

5. Pay an initial registration fee of Rs.5,000 + 18% GST to DELNET towards its Corpus Fund.

6. Pay Annual Membership Fee to DELNET for the use of its online resources and services at rates set by DELNET annually in advance on or before 1st April or the date of expiry of membership. (If membership dues for the applicable membership year are not received on or before the date of expiry of the current membership, a grace period of one month will be given, after which services will be temporarily suspended. The services will be started immediately after the receipt of annual payment within the following year. If the annual membership fee is not paid within one year of the date of expiry, the membership will stand cancelled. If the institution wants to use DELNET services again, the institutions will have to apply afresh and pay admission fee and annual membership fee payable by an Institutional Member at present is Rs.11,500 + 18% GST).

7. Pay all fees charges within thirty days from the date of DELNET invoice. The Institutional Member shall pay interest on all amounts not paid on the due date at the rate of 10% from the date of invoice to the date of payment.

**The Institutional Member shall not:**

1. Use the DELNET Union Catalogues, Union Lists and other databases for any commercial purpose. The Institutional Member shall not rent, sell or license the use of or deliver or release or otherwise part with the possession of the systems/materials/software or the DELNET Union Catalogues, Union Lists and databases or any part thereof to any third person.

2. Allow the use of the software/materials/database by any other person other than its own bonafide members of its library or information centre at the above location.

**It is further agreed that:**

1. DELNET will not accept records in the Central Union Catalogues that do not have the essential fields as prescribed by DELNET or those that contain typographical and factual mistakes. The Institutional Member has agreed to create records of DELNET standard.

2. The Institutional Member will have qualified manpower, a suitable computer and Internet access in their Library for the use of DELNET databases and services.

3. All charges towards telecommunication, stationary, etc. arising out of the use of DELNET databases and services by the Institutional Members will be borne by the Institutional Member.

4. The Institutional Member shall not be entitled to assign, sub-license or otherwise transfer the license whether in whole or in part to any other user.

5. If the Institutional Member located outside Delhi wants to invite DELNET staff to its institution for consultation or imparting training, the Institutional Member shall pay TA/DA to the DELNET staff as per DELNET norms.

6. If the Institutional Member does not create standard records, cooperate with other Institutional Members of DELNET in exchanging information, DELNET shall terminate the contract with a month's notice to the Institutional Member.

7. This contract may also be terminated by immediate notice in writing if DELNET or the Institutional Member has been responsible for a breach of its obligations and terms of this agreement. In such a case, the Institutional Member shall stop the use of the DELNET system facilities and databases with immediate effect and return any software/hardware provided by or through DELNET back to DELNET. All disputes between the parties shall be settled by negotiation.

P.S.Deb
Principal
Don Bosco Institute of Management
**Applicant's Signature** Studies & Computer Applications
Pranab S Deb Kumbalagodu, Mysore Road,
Bangalore - 560 074.
**Name**

**(Signature)**

**Dr. Sangeeta Kaul**

Principal
**(Designation)**

**Director**

DON BOSCO INSTITUTE OF MANAGEMENT
STUDIES
**(Name of the Institution)**

**DELNET, New Delhi**
Dr. Sangeeta Kaul
Director
DELNET - Developing Library Network
JNU Campus, Nelson Mandela Road,
Vasant Kunj, New Delhi-110 070

**(Official Seal)**

**(Official Seal)**

**New Delhi**

**Place**

**DELNET**

**Developing Library Network**

J.N.U. Campus, Nelson Mandela Road
Vasant Kunj, New Delhi 110070, India
Tel: 91-11-26742222, 26741266
91-9810329992 (Mobile)
E-mail: sangs@delnet.ren.nic.in,
sangskaul2003@yahoo.co.in
Web: www.delnet.in

**Dr. Sangeeta Kaul**
*Director*

DELNET/Mem/Best Practices//2022

April 16, 2022

Sub : **DELNET Best Practices for Data Sharing and Accessibility among Member-Libraries
— Request to Contribute Library Records for DELNET Discovery Portal**

Dear Sir/Madam,

I take pleasure in informing you that DELNET has recently launched an initiative **"DELNET Best Practices for Data Sharing and Accessibility"** among the member-libraries. It will significantly contribute in enhancing information sharing and accessibility of library resources among the users of the member-institutions and would further promote the contributions of libraries for making a Digital India. Data Sharing is one of the most important ways to promote equitable access to information by the students, faculty, researchers and scholarly community. It also leads to an extensive and optimum use of library resources for the benefit of users for their academic, research and reference purposes.

We are very much thankful and appreciative of your institution being one of our esteemed member institution. I would like to request you kindly send us the records created in machine readable form in your Library for merging into the DELNET Discovery portal which is accessible 24/7 by member institutions. You will appreciate that the level of resource sharing can enhance only if the records of all libraries are merged regularly from time to time. I request you to kindly send us: 1. Database of Books, 2. List of Current Journals, 3. List of CD's Audio/Video, 4. List of Online Databases, 5. Any other Database which has been compiled. Please mention the details in the enclosed form. We request you to kindly send us your library records now and also quarterly updates (incremental backups).

I would like to reiterate the fact that by sharing your library records with DELNET, your institutional library will derive the following benefits:-

1. **Your Library resources will become accessible to users and researchers worldwide among the member-libraries of DELNET. Your institutional library will get more visibility and recognition and it will empower your library.**
2. **Your own users can access your library records through the Web apart from accessing more than 3.5 crore records of other member-libraries. This is beneficial as it enables the users to browse through their own library resources present in DELNET Discovery Portal as the data of each library is assigned a specific location code.**
3. **A backup copy of contributed records of your library becomes available with DELNET. In case of any crisis like software failure, at your end the backup copy of records can always be taken by your Institution from DELNET.**
4. **DELNET will be glad to provide "Certificate of Appreciation" for promoting "DELNET Best Practices - Data Sharing and Accessibility" to Member-Libraries for their contributions from time to time. Also Annual Awards will be given to the Best Data Contributing Member-Libraries for their active participation in knowledge sharing activities.**
5. **The accreditation bodies like NAAC also recommends the Institutions to adopt Best Practices in their Institutions. By participating in this initiative, the libraries will help their Institutions in achieving the desired outcomes in teaching, learning, research activities, etc. by providing access to vast information resources. It will immensely contribute in fulfilling the needs and requirements of the Users' Community.**

Please send us your library records (in excel or MARC format) to sangskaul2003@yahoo.co.in. Please mark a Cc to sks.delnet@gmail.com and khushaldelnet@gmail.com For any technical assistance for data sharing, please contact Mr. Sanjeev Kumar Sinha, Associate Technical Services, Mob: 9810533743 and Mr. Khushal Giri Goswami, Network Assistant, Mob: 9717734478.

I shall be most grateful to you for your kind cooperation and support.

With kind regards,

Yours sincerely,

Sangeeta Kaul

**To: The Librarians of DELNET Member-Institutions**